

St. Michael Catholic School
School Commission Meeting
May 14, 2009

Members Present:

Melissa Magee, Diana Hayes, Nadine Petrosewicz, Stephanie Berno, Fred Leos, Steve Parsons, Msgr. Rossi, Annette Boatwright, Melissa Polasek, Tom Zenner, Steve Winter, Debbie Pfeiffer

Guests: Alice Smith, Amanda Webb, Pat Wood

Absent: Mace Meeks, Susan Greteman, and Tim Taylor

The meeting was called to order by Melissa Magee and Msgr. Rossi gave the Opening Prayer. Upon motion by Claude Perrier and second by Annette Boatwright, the minutes were unanimously approved.

Administrator's Report: Steve Parsons, principal, reported that he approved the list of items presented by the Allocations Committee after consultation with Melissa Polasek and Nadine Petrosewicz and Chris Skowronek. Mr. Parsons gave an update on schools that our 8th graders will be attending for high school. Approximately six will be attending Strake; 13-St. Agnes; 10 Memorial; 2 Episcopal; 2 St. Pius; 2 Lamar; 1-Second Baptist; remaining undecided.

Finance: Tom Zenner sent a copy of the Allocations Committee report to Steve Parsons and Chris Skowronek for their approval which indicated over \$600,000 available funds. \$375,000 will be used for Curriculum and Technology items. It was also suggested the person responsible for ordering each item be identified on the allocations list. An information letter to parents will be sent home regarding the allocation of funds. Tom Zenner also agreed to review the tuition plans at other catholic schools and report his findings to the Commission. Mace Meeks (reported by Tom Zenner) inquired about teacher salaries and how they compare to other schools. This topic will be reviewed at a later date. Renee Humphrey reported that the Auction made \$157,766.

PLUS: Alice Smith will be Chairperson of PLUS and will be the PLUS representative on the School Commission instead of the Vice Chairperson, Donna Fabrega.

Fund Drive: Stephanie Berno reported that approximately \$375,000 (goal \$350,000) was donated with 77% school families participating. Mrs. Cannata's 7th grade homeroom won the contest for most participation and received free dress and pizza. Melissa Magee reported that many qualified candidates are being reviewed for the Advancement Director and a decision will be made within 3-4 weeks.

Publicity, Development & Communications: Melissa Magee read Susan Greteman's report regarding emergency communications and other communication issues within the administration. Also, Amanda Webb, Communications Director, informed the commission regarding on-line payments.

Technology: Steve Winter reported that all school computers will be updated to Office 2007 over the summer. He also reported that the server infrastructure will need to be updated in about 1-2 more years.

It was suggested that St. Michael belong to the Catholic Schools League so that there is a familiarity with students from other Catholic Schools when they enter Catholic high schools.

Installation of New Officers:

On motion by Claude Perrier and second by Tom Zenner, Melissa Magee was unanimously elected Chairperson.

On motion by Claude Perrier and second by Tom Zenner, Annette Boatwright was unanimously elected Vice Chairperson.

On motion by Claude Perrier and second by Debbie Pfeiffer, Tom Zenner was unanimously elected Secretary/Treasurer.

Melissa Magee informed the Commission that a Long Range Planning Committee will be reinstated next year. She also asked the Commission to email their committee preference for next year.

Annette Boatwright recommended that the classroom windows along the alley as well as the lights in the 5th grade hallway be cleaned before school starts and that the BBQ pit in the alley be removed.

Mr. Parsons presented Claude Perrier with a plaque in appreciation for his service on the Commission. The new Commission member, Pat Wood, was welcomed and introduced to the Commission .

Melissa Magee presented retiring Steve Parsons, Principal, with a gift on behalf of the School Commission.

On motion by Claude Perrier and second by Tom Zenner the meeting was adjourned at 12:25pm.